

outside back cover

outside front cover

fold

**7" x 5" announcement, folds to 3 1/2" x 5"**

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full bleed

cut line

safety

To print to the paper's edge after final cutting you must extend your image area to the **green** boundary box for full bleed.

Any image or text inside the **green** shaded area will be cut off.

Your text should not extend beyond the **red** safety area on all sides.

For best results open or import this template at 300 dpi.

**You MUST remove this instruction layer or it will be printed.**

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